

**FRITTENDEN PARISH COUNCIL**

Emma Nightingale  
Clerk  
1 Bettenham Cottages  
Bettenham Lane  
Biddenden  
Kent TN27 8LT  
Email: frittenden.pc@gmail.com

**AGENDA**

**NOTICE OF MEETING**

A meeting of the Parish Council will be held at The Memorial Hall, The Street, Frittenden  
**on Tuesday 3<sup>rd</sup> June 2025 at 7:30pm.**

**PUBLIC FORUM:**

At the beginning of the Parish Council meeting the Chairman will invite members of the public to speak for a maximum of 3 minutes each, relating to issues on the Agenda or about issues of local concern. Please state name and address prior to speaking.

1. Apologies for absence
2. Election of Chairman, to sign Declaration of Acceptance Office
3. Election of Vice- Chairman
4. Declarations of Interest (in accordance with the Members' Code of Conduct, Part 2)
5. Borough & County Councillor Update
6. To Approve the Minutes of the Previous Parish Council meetings held on the 6<sup>th</sup> May 2025
7. Matters arising from those minutes **(AS)**
8. Annual Governance & Accountability Return 2024/25
  - (i) Receipt of Annual Internal Audit Report **(CLERK)**
  - (ii) Approval of Annual Governance Statement **(CLERK)**
  - (iii) Approval of Accounting Statements **(CLERK)**
  - (iv) Approval of Declaration of exemption from Limited Assurance Review **(CLERK)**
9. Damaged Bench **(CLERK)**
10. Parish Field / Laundry Lane hedge **(AS)**
11. Approval of the Accounts of Idenden Charity **(AS)**
12. Highway Improvement Plan & Working Group **(GL)**

- |     |                        |      |
|-----|------------------------|------|
| 13. | Speedwatch             | (AS) |
| 14. | Playground Inspections | (LG) |
| 15. | Road Report            | (LG) |
| 16. | Planning               | (RV) |

### New applications

25/01192/FULL	Larchmere House, Biddenden Road, Frittenden Proposed two storey front extension; three storey rear extension & first floor side extension to create five new rooms & extension to ground floor day room
---------------	--

The Council will where possible consider any other planning applications published on the Planning Portal before 3<sup>rd</sup> June 2025.

### Outcome of Previous applications

25/00681/FULL	Land North of East Barn, Headcorn Road, Frittenden Conversion of barn to a dwelling with associated garden land, parking landscaping & biodiversity enhancements <b>PERMISSION GRANTED</b>
25/00748/FULL	Poundlands Farm, Biddenden Road, Frittenden Open oak canopy to southern elevation <b>PERMISSION GRANTED</b>
25/00787/FULL	Glebe House, The Street, Frittenden Garage link extension; whole house exterior window & door replacement <b>PERMISSION GRANTED</b>

### Planning appeals

- None

- |     |  |         |
|-----|--|---------|
| 17. | General Correspondence   | (CLERK) |
|     | <ul style="list-style-type: none"> <li>• Concerns raised about the Post Office at the Memorial Hall not being open at advertised times with no prior notice given to residents.</li> </ul> |         |
| 18. | Finance  | (CLERK) |
|     | <ul style="list-style-type: none"> <li>• To make payments</li> </ul>   |         |

*Emma Nightingale*  
Clerk to the Council  
Publication 28<sup>th</sup> May 2025